

## Joliet Junior Woman's Club Project Worksheet

Project Name: \_\_\_\_\_ Project Date: \_\_\_\_\_

Chairperson(s): \_\_\_\_\_

Brief Description/Purpose of project:

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Recipient: (name of group or individuals helped)

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Participation-#of club members: \_\_\_\_\_ # of family of club members: \_\_\_\_\_

Total Hours: (include prep time, actual event or project time, etc) \_\_\_\_\_

Materials donated: \$ \_\_\_\_\_ \$ \_\_\_\_\_  
(Club Members) (Other Donations)

Things to do in preparation:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Supplies needed: \_\_\_\_\_

Contact Names & Phone Numbers:

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Submitted to local paper(s) for publication: Y/N

Photo Included: Y/N

Total Cost: \_\_\_\_\_ Profit: \_\_\_\_\_ Loss: \_\_\_\_\_